



## ***Spa Therapy Private Party Packet***

Congratulations on your event and Thank You for choosing Spa Therapy for your venue!

Our team we be honored to provide and coordinate all treatments, food, and pure spa enjoyment necessary for your event to be a hit!

Spa Therapy can service a total of 7 guests simultaneously for treatments. Our maximum group for a private party would be 14; two groups of 7 alternating between treatments rooms and our private 'rain lounge' equipped with steam room, hydrotherapy spa, and dining.

First, In order to schedule the event, the following will need to be provided.

- Two months advance notice; this will ensure that you get your date you desire.
- The names and phone numbers of all the guests that will attend, please give all guests a history form provided in this packet.
- A 20% deposit will need to be secured with a credit card. This deposit is refundable up to two weeks prior to the scheduled event.
- A total number of treatments and total service time (1/2 hour, 1 hour, or 2 hours) is required to schedule the event.

Second, in order to confirm the event, the following information is necessary no less than two weeks prior to the event.

- Specific treatments; refer to our brochure or visit the website for a full list of services. [www.yubacityspa.net](http://www.yubacityspa.net)
- A 50% non-refundable deposit is required 7 days prior to the event. Payment in-full is due on the day of service.
- The menu will need to be finalized. Please refer to our menu at Spa Therapy or on-line. Special requests will be at the discretion of Spa Therapy and prices will be adjusted accordingly.

The deadlines for the schedule and confirm list must be met in order to properly coordinate any events at Spa Therapy.

Thank you for your cooperation and let's get ready for a fantastic event your party will ever forget!

***1528 Plumas Court, Ste 300  
Yuba City, California 95991  
530-751-5166  
[www.YubaCitySpa.net](http://www.YubaCitySpa.net)***



---

## *Private Party Treatment Form*

Name: \_\_\_\_\_ Today's Date: \_\_\_\_\_

Special Occasion: \_\_\_\_\_ Date: \_\_\_\_\_

Total number of guests: \_\_\_\_\_

Guest Name: \_\_\_\_\_ Treatment: \_\_\_\_\_

Guest Name: \_\_\_\_\_ Treatment: \_\_\_\_\_

Guest Name: \_\_\_\_\_ Treatment: \_\_\_\_\_

Guest Name: \_\_\_\_\_ Treatment: \_\_\_\_\_

Guest Name: \_\_\_\_\_ Treatment: \_\_\_\_\_

Guest Name: \_\_\_\_\_ Treatment: \_\_\_\_\_

Guest Name: \_\_\_\_\_ Treatment: \_\_\_\_\_

Guest Name: \_\_\_\_\_ Treatment: \_\_\_\_\_

Guest Name: \_\_\_\_\_ Treatment: \_\_\_\_\_

Guest Name: \_\_\_\_\_ Treatment: \_\_\_\_\_

Guest Name: \_\_\_\_\_ Treatment: \_\_\_\_\_

Guest Name: \_\_\_\_\_ Treatment: \_\_\_\_\_

Guest Name: \_\_\_\_\_ Treatment: \_\_\_\_\_

Guest Name: \_\_\_\_\_ Treatment: \_\_\_\_\_

*1528 Plumas Court, Ste 300  
Yuba City, California 95991  
530-751-5166  
www.YubaCitySpa.net*